



“Can you please send me copies of the following Procedures / Policies / Guidance's

Software Asset Management Documentation
Software Management Procedure / Policy
Software Procurement Procedure / Policy”

The Trust's policy on managing its information assets, including software and licensing, is covered within its Information Governance and IT Security policies (attached).

The Trust's policy on tendering for goods and services, including Information Technology, is covered within its Standing Orders and Standing Financial Instructions which are published on the Trust's public web site. The website address is <http://www.gloshospitals.org.uk/>.

Specifically, the Trust maintains a database of "databases and systems" which records key details about the ownership and support of systems in use within the Trust. This database was developed in-house and is undergoing a planned major revision in late 2010 in line with published Connecting for Health Information Governance best practice.

